

GIRO ARRANGEMENT FOR MOE STUDENTS **STEP-BY-STEP INSTRUCTION GUIDE FOR OCBC AND DBS USERS**

OCBC - ONLINE¹

New ibanking Users pl register here:

<https://www.ocbc.com/personal-banking/digital-banking/step-by-step-guides/get-started/apply-digital-banking-access>

A: Set up a GIRO Arrangement | OCBC Singapore

1. Log in to OCBC Website here [Login \(ocbc.com\)](https://www.ocbc.com)
2. Go to PAYMENTS & TRANSFERS
3. Select "Set up GIRO Payment"
4. Under "Pay To", select "Ministry Of Education"
5. For Bill Reference, Key in your child's Birth Cert.
6. For payment limit, pl indicate 0
7. Fill In Contact Details

B: To terminate,

1. Go to PAYMENTS & TRANSFERS ---> Click on GIRO ARRANGEMENTS ---> Look for the existing GIRO Arrangement to terminate

DBS ONLINE²

New ibanking Users pl register here:

[Online Banking Registration \(dbs.com.sg\)](https://www.dbs.com.sg/online-banking-registration)

Set up a GIRO Arrangement | DBS Singapore

1. Log in to DBS Website here [DBS iBanking](https://www.dbs.com.sg/online-banking)
2. Go to PAY (bills and cards)
3. select "Add GIRO Arrangement"
4. Process as per screen's instructions
5. for Billing Organisation, select "MOE"
6. for Bill Reference, Key in your child's Birth Cert.
6. For payment limit, pl indicate 0

To terminate,

1. Go to PAY (bills and cards) ---> Click on MORE PAYMENT SERVICES ---> Look for Manage Payments and GIRO and click on "Delete GIRO Arrangement"

¹ <https://www.ocbc.com/personal-banking/digital-banking/step-by-step-guides>

² <https://www.dbs.com.sg/personal/support/bank-payment-setup-giro-arrangement.html>